

**The Greene School
BOD Meeting Minutes
W. Alton Jones Campus
West Greenwich, RI
The Spruce Lodge
May 25th, 2011 7 PM**

Call to order: Amy: Meeting began at 7:05 PM

Members Present: Amy, Debbie, Laura, Sue, Dick, Christa, Karen, Pam and Gregg

Non members: Alex Edelmann, Rob, Dee

Reading of the Mission Statement: Debbie

Open Session:

Approval of the 05/04/11 meeting minutes

1. Debbie made a motion to approve the minutes from the 05/04/11 meeting. Christa 2nd, all agree unanimously.

Guest : Alex Edelmann to talk about changes in the humanities curriculum for next year

- Currently a humanities teacher at The Greene School
- A previous EL teacher
- She passed out a curriculum map and presented a power point on a projected plan for the humanities classes being offered at every grade level with titles and course descriptions.

Old Business:

1. Outreach Committee Report: Dee
 - a. Dee presented. She feels we need stronger wait lists. Letters of intent to stay will be going home with students soon.
2. Finance Report: Karen
 - a. Karen circulated the finance committee report (included)
 - b. \$17,000 for the administrative pension not included in these numbers
 - c. We have \$77,000 surplus (net income). It is important as a new charter that we maintain this surplus or larger as we are unable to obtain a line of credit for unforeseen expenses.
 - d. The districts will be charging for transportation previously provided for free. RIDE is determining the charge, but the numbers have not yet been released. We may need to encourage students to carpool.
 - e. Karen passed out the budget for FYE 6-30-12 (includes new hires)
 - f. Amy to be checking on a federal transportation grant which may be offered in 2 years.
 - g. Providing 2 documents, a capital budget and a separate operating budget, may make discussion easier.
 - h. Need to identify the G5 grant items on the budget
 - i. Next finance committee meeting will be forthcoming
 - j. Need to vote on a budget by July 1st
- k. Motion made by Gregg to continue the matter of the discussion of the financial budget to the next BOD meeting. Pam 2nd. All agree unanimously.

3. Head of School Update: Dee
 - a. Please refer to her circulated monthly report
 4. Facilities Update: Gregg
 - a. He circulated a facilities committee report
 - b. Start the process to hire a consultant to be paid for by the RIF grant
 - c. Gregg has been talking to many local architects
 - d. Need to still raise \$35,000 to meet the budget for the feasibility study process
 - e. Concerned about the moratorium on reimbursement for new buildings- we may lose %30 of the funding because of this
 - f. Sue suggests speaking with Joe DaSilva and Carolyn Diaz to see how this affects us- Are we eligible for the school construction bond when the moratorium is lifted because we have already started the project?
 - g. Gregg made a motion to approve a rules design competition outline (as handed out by Gregg) and projected costs and give authority to the facilities committee to request proposals and recommend a design consultant to the BOD. Karen 2nd. Motion passed unanimously.
 - h. Next facilities meeting- June 8th at 6 PM
 5. Fundraising Report: Amy
 - a. Grants pending
 - a. Received \$60,000 from Lattner foundation for curriculum development and support
 - b. Debbie made a motion to authorize the BOD to accept the receipt of the Lattner Foundation grant funds and comply with the terms of the grant as briefed by Amy. Karen 2nd.
 - b. 100 miles dinner guest list and publicity
 - a. Ticket sales slow. June 16th 6 PM at the EEC
 - c. Fall auction venue and date, discussion and potential vote
 - a. ?November at the Roger Williams casino
 - b. Working with PTSO parents as well.
 - c. Betsy Grenier to speak at the next BOD meeting and provide guidance
 6. Committee staffing
 - a. Review current committees
 - a. Debbie reviewed the committee appointments (heads and members)
 - b. Some changes made. The committee heads will be notified to contact their members and schedule meetings
 - c. Rob suggested each committee have three board members so voting can occur with a quorum. Each meeting should have minutes taken.
 - d. We should be having a yearly retreat.
 - e. Next BOD June 15th
 7. Potential formation of fundraising entity: Amy
- New Business:
1. Discussion of ProJo article circulated by Dick West
 - a. Charter schools vs. Public schools

- b. What are our statements that we want heard everywhere and what should we stay away from?
- c. The environmental staffer of Senator Whitehouse is very interested in the school when Dick presented it. Great publicity. Dick met a lot of RI people and is spreading the word.

Meeting adjourned at 9:45 PM